Canon HD VIXIA HFM31 Basic Use

Quick Set-up Guide

1. Attach camera to tripod
2. Attach external Microphone
3. Plug in power adapter
4. Set camera to video mode
5. Fold the view screen open and adjust its angle as necessary
6. Point the camcorder at the subject and press the red button on the back to start recording. Press the red button again to stop recording.

Quick Facts

Recording Time	9 hours + (with on board memory in SP mode)
Memory	32 GB on board memory. SD card slot available.
Battery life	~ 90 minutes. Always use power cable if possible!
Microphone	Attach External Microphone (recommended), or use internal microphone. Wireless lavalier microphone available on request.
Use this camera for	Presentations, interviews, instructional videos, digital stories.

Detailed Instructions
Attach External Microphone (recommended)

1. Remove microphone "shoe" cover.

2. Open locking wheel on microphone (Turn Counterclockwise!)

3. Attach microphone to "microphone shoe"

4. Turn locking wheel clockwise to lock microphone.

Record a clip

1. Attach the power cord to wall and DC input located on the back of the camcorder just to the left of the battery pack, then slide your right hand through the grip belt on the right side of the camcorder, or securely fasten the camcorder to a tripod using the mounting hole on the bottom.
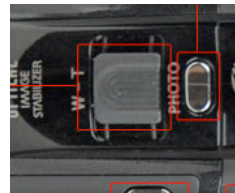
2. Set the camcorder to video mode by moving the switch on back to select the dual shot mode. Just make sure that the switch is moved to the left, over the video/still camera icon.

3. Press POWER on the top of the camcorder to turn it on.

4. Fold the view screen open and adjust its angle as necessary.

5. If necessary, adjust the zoom level by pushing the gray slider on the top of the camcorder to the left to zoom out, or to the right to zoom in.

6. Point the camcorder at the subject and press the red button on the back to start recording.
7. When done, press the red button again to stop recording.

Play back a recorded clip

1. Press ▶ (the rightmost button which is revealed on the left side of the camera when the screen is opened) to switch between Playback mode and Record mode.
2. The video display screen now operates as a touch panel control, to navigate the menu, simply touch the screen.
3. Touch the image that represents the clip you want to play back. This will begin to play the video recorded.

Downloading and Editing on a Computer

Connect the Camcorder to your computer

1. Connect the USB cable to the computer and camcorder. The USB port on the camcorder is on the right side of the device and is covered by a protective flap. (Look for the label USB PORT!)

2.Plug the camcorder in to an electrical outlet.

3. Turn on the camcorder.

4. Press ▄▖⇆▶ to switch to playback mode.

5. When prompted, select COMPUTER/PRINTER by touching the screen.

Using Windows

Importing and Editing Videos in Windows:
If you plan to edit your clips with Movie Maker, it is best to import them from the camera directly. If you do not plan to edit your clips, see "Importing Videos (no editing)" below.
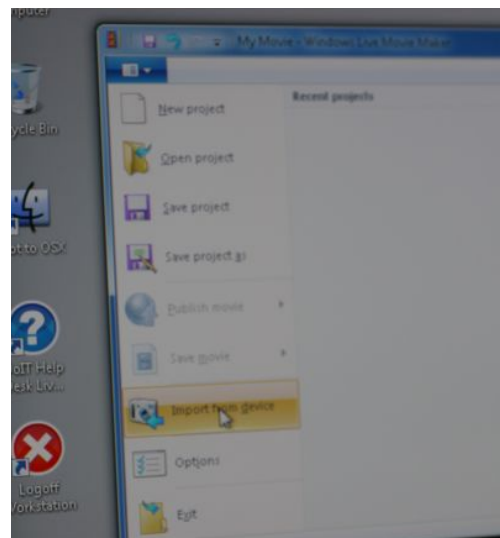1. Open Movie Maker.

2. Click on the Movie Maker Menu icon and choose "Import from Device".

3. Navigate to your device and follow on-screen instructions. Select the clips you would like to import, and then click "Import".
4. From the Windows Live Photo Gallery, select the "Make" menu and choose "Make a movie"
5. Your clips will be imported automatically. (Note that if you don't change your destination folder, your clips are saved by default in "My Pictures" folder)
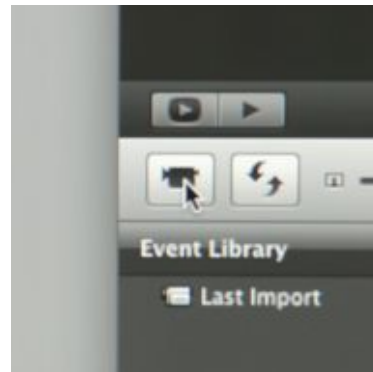
Using Mac OS

Essential: **We *highly* recommend importing your clips from the Canon FS31 is through iMovie '09.** Why? At this time, this camera's .MOD video format is NOT supported by QuickTime. iMovie '09 converts the .MOD files into .MOV files, which are more widely supported.

To copy videos from the FS31 and edit them in iMovie '09:
1. Launch iMovie '09

2. Click on the icon (with a camera)
"Open Camera Import Window"

3. iMovie '09 will import your clips, converting them into a .MOV file, which is a format compatible with most players (QuickTime, VLC player, iTunes, etc). If you have only a select number of clips that you would like to import, move the switch on the left side of the import window to "Manual," check the clips you would like to import and then select "Import Checked." To import all clips, simply move the switch to automatic and then select "Import All." You can preview the clips by double clicking on them.

4. Once you have selected the clips you want to import, select the file size that you want to import them: either "Large" or "Original." You might want to select "Large" to save time.

5. Once they are imported, you may choose to continue with editing in iMovie, or simply close iMovie and proceed to locate your video files on the computer. iMovie video files are always located in a folder called "iMovie Events", which iMovie creates automatically for you.

To find your videos on a Mac, navigate to the user's home folder, then the "Movies" folder. Choose the subfolder in the "iMovie Events" folder that corresponds to the "Event" you have created in iMovie (if you don't assign an event name, it will be named by default according to today's date")